

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(A&E),  
TELANGANA, HYDERABAD-500004

Tender enquiry No.AG(A&E)TS/CEDP/2017-18/1

Dt. 23-08-2017.

To  
All the vendors concerned,

Sirs/Madam,

Subject:- Quotations for supply of New Cartridges/Toners/Ink for  
DeskJet/Inkjet/Laserjet/Inktank Printers—called for—reg.

Sealed quotations are invited from the registered/well established vendors for supply of New Cartridges/Toners/Ink for DeskJet/Inkjet/LaserJet/Ink tank Printers.

The interested firms may submit sealed covers superscribed “Quotations for supply of New Cartridges/Toners/Ink for DeskJet/Inkjet/LaserJet/Inktank Printers” and addressed to the Deputy Accountant General(Admin),O/o The Principal Accountant General(A&E) Telangana, Hyderabad-500004, by 12:00 P.M. on 11/09/2017. Quotations shall be opened on the same day at 3:00P.M by the committee authorized by the competent authority. Necessary terms & conditions of the tender enquiry are listed in Annexure-I. The list of cartridges and toners required are detailed in Annexure-II. Annexure-III gives the quantities of toners/cartridges/ink purchased in previous year and this for information purpose only.

**A copy of this tender enquiry is also available on this office website [www.agap.cag.gov.in](http://www.agap.cag.gov.in)**

Yours faithfully,  
Sd/-  
**Sr.Accounts Officer/CEDP**

## ANNEXURE-I

### **TERMS AND CONDITIONS FOR SUPPLY OF NEW DESKJET/INKJET CARTRIDGES, INKTANK INK'S AND LASERJET TONERS:**

1. The invitation is open to all registered/well established genuine suppliers in Hyderabad/Secunderabad only.
2. Dealer should have registered with the manufacturing companies and obtained the authorized dealership and are willing to extend all the cost benefit schemes applicable to the preferred customers.
3. The supplier should be in a position to supply New Deskjet/Inkjet Cartridges, Inktank printers's ink and Laserjet Toners at short notice of one day as well as on holiday/Sunday also as and when required by this office. In case of default by supplier, penalty of Rs.200/- per day would be levied and collected from the supplier.
4. The proprietor or his agent shall be available on telephone and also on mobile phone so as to enable this office to call him in emergency.
5. The supplier will also be responsible for delivery of original goods and in good condition to this office at his own cost and risk.
6. The New Deskjet/Inkjet Cartridges, Inktank printer's ink and Laserjet Toners supplied should be quality/branded items from the original manufacturers. The supplier will ensure replacement of defective Deskjet/Inkjet Cartridges and Laserjet Toners, if found, immediately at his own cost.
7. The rate per unit of each item should be quoted in Annexure-II. Unit rate & taxes applicable shall be quoted separately. The rates quoted should be valid for 15 months from the date of opening of tender.
8. Any damage to printer due to New Deskjet/Inkjet Cartridge or Ink or Laserjet Toner will be borne by the supplier without any charge.
9. The Competent Authority of this office reserves the right to reject or accept any or all the quotations without assigning any reason thereof.
10. Bill in respect of Purchase of New Deskjet/Inkjet Cartridges, Inktank printer's ink and Laserjet Toners shall be submitted to the Central EDP, O/o The P.A.G (A&E), Telangana, Hyderabad.
11. This office would not accept refilled/duplicate Deskjet/Inkjet Cartridges or Ink of inktank printer or Laserjet Toners in any case. Such items shall be replaced with immediate effect. In all such cases, 10% of the total order amount would be levied as penalty and deducted during the payment. No such bill would be processed until replacement is done.
12. The successful tenderer shall submit a Performance Guarantee of Rs.20,000/- from any nationalized bank valid for 15 months from the date of agreement.

Signature of the Vendor with Seal

LIST OF INKJET CARTRIDGES AND LASERJET TONERS  
REQUIRED FOR DESKJET/OFFICEJET/LASERJET PRINTERS

(I) INKJET/DESKJET/OFFICEJET CARTRIDGES:

Sl.No.	Type of Inkjet/Deskjet Printer	Cartridge or Toner Model	Rate per unit	GST	Total
1.	HP Officejet 5610 All-in-one	22(Colour)			
2.	HP Officejet 5610 All-in-one	27(Black)			
3.	HP	28(Tri-Colour)			
4.	HP 1010 Plus	802(Black) Small			
5.	HP 1010 Plus	802(TRI-COLOUR) Small			
6.	HP DJ D4268	860(Black)			
7.	HP DJ D4268	861(Tri-Colour)			
8.	HP Officejet Pro 6830 All-in-one	934(Black)			
9.	HP Officejet Pro 6830 All-in-one	935(Tri-Colour)			

NOTE: Firms are requested to quote rates of other model Inkjet/Laserjet Cartridges for future purchases if required.

(II) INKTANK PRINTERS INK

Sl.No.	Type of InkTank Printer	Ink Type	Rate per unit	GST	Total
1.	Epson M100	BK 774			

NOTE: Firms are requested to quote rates of other model InkTank for future purchases if required.

(III) LASERJET TONER CARTRIDGES:

Sl. No	Type of Laserjet Printer	Cartridge or Toner Model	Rate per unit	GST	Total
1.	HP LJ P2055dn	05A(Black)			
2.	HP LJ 1020 Plus	12A(Black)			
3.	HP LJ 1320n	49A(Black)			
4.	HP LJ P3005	51A(Black)			
5.	HP LJ P3015	55A(Black)			
6.	HP LJ Pro 400M 401dne	80A			
7.	HP LJ P1007	88A(Black)			
8.	HP COLOR LJ 1525N	320A(Black)			
9.	HP COLOR LJ 1525N	321A(Colour)			
10.	HP COLOR LJ 1525N	322A(Colour)			
11.	HP COLOR LJ 1525N	323A(Colour)			
12.	HP COLOR LJ PRO MFP M176n	CF350A			
13.	HP COLOR LJ PRO MFP M176n	130A (CF 351A)			
14.	HP COLOR LJ PRO MFP M176n	130A (CF 352A)			
15.	HP COLOR LJ PRO MFP M176n	130A (CF 353A)			
16.	HP	CE 505AC			
17.	HP COLOR LJ CP1515n	HP CB 540A			
18.	HP COLOR LJ CP1515n	HP CB 541A			
19.	HP COLOR LJ CP1515n	HP CB 542A			
20.	HP COLOR LJ CP1515n	HP CB 543A			
21.	HP COLOR LJ 2550n	3960(Black)			
22.	HP COLOR LJ 2550n	3971(Colour)			
23.	HP COLOR LJ 2550n	3972(Colour)			
24.	HP COLOR LJ 2550n	3973(Colour)			
25.	Samsung ML2161	Samsung MLT D101S			
26.	Xerox 3117	Xerox 3117			
27.	Samsung M3320ND	D 203S			
28.	HP COLOR LJ 100MFP	HP 126 A BLACK			
29.	HP COLOR LJ 100MFP	HP 126 A CYAN			
30.	HP COLOR LJ 100MFP	HP 126 A MAGENTA			
31.	HP COLOR LJ 100MFP	HP 126 A YELLOW			
32.	CANON LBP7100CN	CANON CARTRIDGE 331 BLACK			
33.	CANON LBP7100CN	CANON CARTRIDGE 331 CYAN			
34.	CANON LBP7100CN	CANON CARTRIDGE 331 YELLOW			
35.	CANON LBP7100CN	CANON CARTRIDGE 331 MAGENTA			

NOTE: Firms are requested to quote rates of other model Inkjet/Laserjet Cartridges for future purchases if required.

QUANTITIES OF NEW INKJET CARTRIDGES, INK AND LASERJET  
TONERS PURCHASED IN PREVIOUS YEAR

(For information purpose only)

(I) INKJET/DESKJET/OFFICEJET CARTRIDGES:

Sl. No.	Type of Inkjet/Deskjet Printer	Cartridge or Toner Model	Previous year's purchased quantity*
1.	HP Officejet 5610 All-in-one	22(Colour)	2
2.	HP Officejet 5610 All-in-one	27(Black)	6
3.	HP Officejet 5610 All-in-one	28(Tri-Colour)	5
4.	HP 1010 Plus	802(Black) Small	1
5.	HP DJ D4268	860(Black)	10
6.	HP DJ D4268	861(Tri-Colour)	5
7.	HP	862(Colour)	
8.	HP Officejet Pro 6830 All-in-one	934(Black),935 (Tri-Colour)	8

\*For information purpose only.

(II) INKTANK PRINTERS INK

Sl. No.	Type of Inktank Printer	Ink Type	Previous year's purchased quantity*
1.	Epson M100	BK 774	10

(III) LASERJET TONER CARTRIDGES:

Sl. No.	Type of Laserjet Printer	Cartridge or Toner Model	Previous year's purchased quantity*
1.	HP LJ P2055dn	05A(Black)	3
2.	HP LJ 1020 Plus	12A(Black)	12
3.	HP LJ P3005	51A(Black)	2
4.	HP LJ P3015	55A(Black)	4
5.	HP LJ Pro 400M 401dne	80A	1
6.	HP LJ P1007	88A(Black)	14
7.	HP COLOR LJ 1525N	322A(Colour)	1
8.	HP COLOR LJ PRO MFP M176n	CF350A	2
9.	HP COLOR LJ PRO MFP M176n	130A (CF 351A)	1
10.	HP COLOR LJ PRO MFP M176n	130A (CF 352A)	1
11.	HP COLOR LJ PRO MFP M176n	130A (CF 353A)	1
12.	HP COLOR LJ CP1515n	HP CB 540A	1
13.	HP COLOR LJ CP1515n	HP CB 541A	1
14.	HP COLOR LJ CP1515n	HP CB 542A	1
15.	HP COLOR LJ CP1515n	HP CB 543A	1
16.	SAMSUNG M3320ND	SAMSUNG D203S	4
17.	CANONLBP7100CN	331 BLACK	2

\*For information purpose only.