

OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL)

HYDERABAD

FINANCIAL BID

TENDER FORM – 2 – COMMERCIAL INFORMATION

Sub: Notice Inviting Tender from reputed firms for “EXECUTING Modular Furniture Seating, and Record Management Compactor Storage System as per specifications mentioned in Annexure to Notice Inviting Tender.

1.Total Price for the Supply inclusive of all kinds of incidental charges, transportation, and erection at site and all taxes, etc., as per details specified in schedule of req (chap 3) and specs and allied tech details (Chap 4)

From:

M/s.

To,

O/o the Director General of Audit (Central),

Saifabad, Hyderabad.

Dear/Madam/Sir,

In respect of your Tender NO. _____ dated: _____ please find my enclosed quotation for
The desired items:

As per attachment (Price Schedule)

UNDERTAKING

I/We _____ on behalf of

M/s _____

Hereby declare that price quoted and all enclosed information in the annexure is true and correct in all respects to the best of my/our knowledge and that in the event of anything being proved incorrect my/tender is liable to be rejected. I/We also confirm that all terms and conditions given in the letter are acceptance to me to full extent.

Place

Date:

(Signature of the Tenderer with stamp of the firm)

Chapter -5: Prices Schedule

Name of the item	Particulars	Total Qty	Unit price	GST	Others	Total	G. Total
Auditors workstations	<p>PROVIDING & FIXING OF 1200W* 600D*1200H mm Linear Workstations. The main panel should be made of 52.4mm thick & the return panel to be 22.8mm thick. The 52.4 mm panel comprises of -2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. Blocks made out of a composite construction of MDF and paper honeycomb. The main frame should consists of 2 no of intermediate blocks. 1 No of fabric magnetic/fabric tackable /white board tile above the intermediate block. Below the intermediate block 1 No of Bottom tiles - Plain metal to be provided. 1 number of fabricated bottom frame as a welded structure of steel components.</p> <p>The 22.8 mm panel comprises of - 2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. 1 no. of end trim's cap made of aluminium die cast. These panels are supported on legs with levelers. The 22.8 mm panels are only to be used as 'Fin' panels to provide additional privacy and enclosure while maintaining similar elevations as the 52.4 mm panels. These panels have restricted finishes and no cable management ability.</p> <p>INTERMEDIATE BLOCKS to be of Construction: A block for 52.4 mm panel's thickness comprises of 38mm thick paper honeycomb, plus 3mm MDF on each sides and 0.6mm decorative laminate or fabric on both sides. Finish Blocks are available in decorative laminate and fabric finish. 22.8 mm panel blocks are available in fabric, metal, tackable (intermediate only) or laminate finish as well as whiteboard and glass finish. Connectivity: Connected to the vertical and horizontal extrusion of the panel. Types Bottom blocks for 22.8 mm panel's are available in fabric, metal, and laminate finish. Intermediate blocks for 22.8 mm panel's are available in fabric or laminate finish. Top blocks for 22.8 mm panel's are available in fabric, laminate, whiteboard, fabric magnetic, tackable and glass finishes.</p> <p>Bottom Frame is to be of L-channels made of 2mm thick CRCA steel (IS: 513), formed plates of 3mm thick HR steel (IS: 2062) & ERW steel tube of size 35x15x1.6mm thick in oval cross section (IS: 7138) welded together. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions: 300 mm to 1800 mm Height - 256 mm Connectivity: Connected to the uprights. Connected to the panel leg. Construction Panel legs</p>	66*					

	<p>are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions For 52.4 mm panel - 25 mm Thick For 22.8 mm panel - 20 mm Thick Connectivity: Connected to the bottom frame assembly.</p> <p>Leg Assembly to be fabricated by CO2 welded MS Tube of section 38mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Connectivity: Connected to the bottom frame assembly. Connected to the work-top.</p> <p>Wire Management - Cable duct shall be made from 0.8 mm thick M.S. CRCA Grade D as per IS: 513 - 1994. It is constructed with two parts, one is body & another is cover. It holds the cables & gives aesthetic appearance by covering all cables entry, which are moving upward to the panels. Size of Cable duct is 107mm W X 154 mm H X 21 mm D. Wires to be taken into the system through cable ducts from the junction boxes and it is carried upto the panels through concealed conduits inside the blocks.</p> <p>Work surface - Work top shall be mounted onto the partition panels for work stations by means of cantilever brackets made from 2.0 mm thick CRCA grade D steel as per IS:513-1994 duly pretreated and powder coated .The work surface shall be provided with circular (grommet) cut out of Dia.65mm as per the requirement, for passing of wires. These cut outs shall be provided with ABS covers. Work top shall be made of 25mm thick pre laminated particle board interior grade (As per IS: 12823). Bottom shall have a backing laminate of minimum 0.6mm thickness. All the edges of work surface shall be provided with machine pressed 2 mm thick PVC Edge band glued with hot melt EVA glue</p>						
AAO's workstations	<p>PROVIDING & FIXING OF 1500W* 1500D*1200H mm Penta Workstations. The main panel should be made of 52.4mm thick & the return panel to be 22.8mm thick. The 52.4 mm panel comprises of -2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. Blocks made out of a composite construction of MDF and paper honeycomb. The main frame should consists of 2 no of intermediate blocks. 1 No of fabric magnetic/fabric tackable /white board tile above the intermediate block. Below the intermediate block 1 No of Bottom tiles - Plain metal to be provided. 1 number of fabricated bottom frame as a welded structure of steel components.</p> <p>The 22.8 mm panel comprises of - 2 nos. of vertical extrusions made of</p>	20*					

	<p>aluminium. Horizontal extrusions made of aluminium at every division of tile/block. 1 no. of end trim's cap made of aluminium die cast. These panels are supported on legs with levelers. The 22.8 mm panels are only to be used as 'Fin' panels to provide additional privacy and enclosure while maintaining similar elevations as the 52.4 mm panels. These panels have restricted finishes and no cable management ability.</p> <p>INTERMEDIATE BLOCKS to be of Construction: A block for 52.4 mm panel's thickness comprises of 38mm thick paper honeycomb, plus 3mm MDF on each sides and 0.6mm decorative laminate or fabric on both sides. Finish Blocks are available in decorative laminate and fabric finish. 22.8 mm panel blocks are available in fabric, metal, tackable (intermediate only) or laminate finish as well as whiteboard and glass finish. Connectivity: Connected to the vertical and horizontal extrusion of the panel. Types Bottom blocks for 22.8 mm panel's are available in fabric, metal, and laminate finish. Intermediate blocks for 22.8 mm panel's are available in fabric or laminate finish. Top blocks for 22.8 mm panel's are available in fabric, laminate, whiteboard, fabric magnetic, tackable and glass finishes.</p> <p>Bottom Frame is to be of L-channels made of 2mm thick CRCA steel (IS: 513), formed plates of 3mm thick HR steel (IS: 2062) & ERW steel tube of size 35x15x1.6mm thick in oval cross section (IS: 7138) welded together. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions: 300 mm to 1800 mm Height - 256 mm Connectivity: Connected to the uprights. Connected to the panel leg. Construction Panel legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions For 52.4 mm panel - 25 mm Thick For 22.8 mm panel - 20 mm Thick Connectivity: Connected to the bottom frame assembly.</p> <p>Leg Assembly to be fabricated by CO2 welded MS Tube of section 38mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Connectivity: Connected to the bottom frame assembly. Connected to the work-top.</p> <p>Wire Management - Cable duct shall be made from 0.8 mm thick M.S. CRCA Grade D as per IS: 513 - 1994. It is constructed with two parts, one is body & another is cover. It holds the cables & gives aesthetic appearance by covering all cables entry, which are moving upward to the panels. Size of Cable duct is 107mm W X 154 mm H X 21 mm D. Wires to be taken into the system through cable ducts from the junction boxes and it is carried upto the panels</p>						
--	--	--	--	--	--	--	--

	<p>through concealed conduits inside the blocks.</p> <p>Work surface - Work top shall be mounted onto the partition panels for work stations by means of cantilever brackets made from 2.0 mm thick CRCA grade D steel as per IS:513-1994 duly pretreated and powder coated .The work surface shall be provided with circular (grommet) cut out of Dia.65mm as per the requirement, for passing of wires. These cut outs shall be provided with ABS covers. Work top shall be made of 25mm thick pre laminated particle board interior grade (As per IS: 12823). Bottom shall have a backing laminate of minimum 0.6mm thickness. All the edges of work surface shall be provided with machine pressed 2 mm thick PVC Edge band glued with hot melt EVA glue.</p>						
AO's CabinTables	<p>PROVIDING & FIXING OF CABIN TABLES with Extension Return Unit and Pedestal: Desk size shall be 1350 Width x 750 Depth x 750 Height. The Top shall be in white cedar and black and shall be 18 mm PLB with PVC lipping. The side panels shall be 18 mm thickPLT with PVC .The Modesty panel shall be 18 mm thick PLT.The Modesty panel shall be in a combination of black & white cedar.ERU size shall be 1200 Width x 450 Depth x 750 Height. The top of ERU shall be 18 mm thick PLT with PVC lipping. The feature of ERU shall be thait is common for both LHS nd RHS. The colour of ERU top shall be white cedar , side panels shall be in black and the Modesty panel shall be a combination of black & white colour. Pedestal size shall be 390 Width x 435 Depth x 529 Height. The top is 18 mm thick PLB . The two drawer mobile pedestal is available in one size .The top and drawer fronts shall be in white cedar while the other components shall be in black.</p>	10*					
Mobile Pedestal Units for Workstations	<p>Pedestal: Dimension : 450W * 435D * 633 H</p> <p>The pedestal should be of construction 0.6mm thick (+- 0.07mm) CRCA for Body Shell, Tope Panel & Drawer front. 0.5mm thick (+- 0.05mm) CRCA for Drawer side- Bottom side-and drawer back. . 0.8mm thick (+- 0.08mm) CRCA for side stiffner. 1.2mm thick (+- 0.11mm) CRCA for Top/ Bottom Stiffner . Handles are made from ABS. The pedestal should be provided with roller bracket assembly to avoid tipping of pedestal. The pedestal should have cam lock assembly with C Bracket, Actuator Lever and Locking channel. Finish should be of Epoxy Polyester Powder Coating to thickness of 50 microns (+-10 microns)</p>	96*					
ABS Key Board Tray	<p>Key board tray (Mettalic/ABS Keyboard fixed with Ebco telescopic channels with stationary flap</p>	96*					
CPU Trolley	<p>CPU Trolley: Made with CRCA sheet 1.2 thickness bodies with 6 nos stiffness and adjustable plates made in 1.6 thickness with four movable</p>	96*					

	caster wheels 2 lock and 2 unlock with doom nut fixing with black Powder coating with 50 to 60 microns.						
Auditors/Visitors Medium Executive chairs	The seat assembly shall be made up of 1.5 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded Polyurethane foam. The dimensions of seat shall be 45.0 cm. (W) x 50.5 cm. (D). The back assembly shall be made of powder coated (DFT 40-60 microns) tubular frame of dia 2.54 ±0.03cm. x 0.2±0.016cm thk. MS ERW tube designed with contoured lumbar support for extra comfort. The back shall be upholstered using Net fabric with high tenacity ployster mesh fabric. The dimensions of back shall be 46.0 cm (W) x 63.0 cm (H). The HR polyurethane foam shall be moulded with density =45+/-2 kg/m3 and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. The one-piece armrests shall be injection moulded nylon. The powder coated (DFT 40-60 microns) tubular frame is made of dia 2.54±0.03cm x 0.2 ±0.016cm.thk. M.S. ER.W. Tube. Overall Dimensions of Chair shall be Seat Height - 45.0cm, Height - 94.4cm, Width & Depth of Chair as measured from pedestal -Width-59.0 cm and Depth-65.0 cm. Chair should be with castors that are injection moulded in recycled compounded nylon having 5.0+/-0.1 cm wheel dia and have functions like 360 degree revolving, upright position locking and tilt tension adjustment and back tilting ratio of 1:3	106*					
AAO Mid Back Chairs	The seat assembly shall be made up of 1.5 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded Polyurethane foam. The dimensions of seat shall be 45.0 cm. (W) x 50.5 cm. (D). The back assembly shall be made of powder coated (DFT 40-60 microns) tubular frame of dia 2.54 ±0.03cm. x 0.2±0.016cm thk. MS ERW tube designed with contoured lumbar support for extra comfort. The back shall be upholstered using Net fabric with high tenacity ployster mesh fabric. The dimensions of back shall be 46.0 cm (W) x 63.0 cm (H). The HR polyurethane foam shall be moulded with density =45+/-2 kg/m3 and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. The one-piece armrests shall be injection moulded nylon. The powder coated (DFT 40-60 microns) tubular frame is made of dia 2.54±0.03cm x 0.2 ±0.016cm.thk. M.S. ER.W. Tube. Overall Dimensions of Chair shall be Seat Height - 42.1-52.1cm, Height - 90.5 - 100.5cm, Width & Depth of Chair as measured from pedestal -Width-76.1 cm and Depth-76.1 cm. Chair should be with castors that are injection moulded in recycled compounded nylon having 5.0+/-0.1 cm wheel dia and have functions like 360 degree revolving, upright position locking and tilt tension adjustment and back tilting ratio of 1:3	20*					

<p>AO High Back Chairs</p>	<p>The seat assembly shall be made up of 1.5 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded Polyurethane foam. The dimensions of seat shall be 45.0 cm. (W) x 50.5 cm. (D). The back assembly shall be made of powder coated (DFT 40-60 microns) tubular frame of dia 2.54 ±0.03cm. x 0.2±0.016cm thk. MS ERW tube designed with contoured lumbar support for extra comfort. The back shall be upholstered using Net fabric with high tenacity ployster mesh fabric. The dimensions of back shall be 46.0 cm (W) x 63.0 cm (H). The HR polyurethane foam shall be moulded with density =45+/-2 kg/m3 and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. The one-piece armrests shall be injection moulded nylon. The powder coated (DFT 40-60 microns) tubular frame is made of dia 2.54±0.03cm x 0.2 ±0.016cm.thk. M.S. ER.W. Tube. Overall Dimensions of Chair shall be Seat Height - 42.1-52.1cm, Height - 99.7 - 109.7cm, Width & Depth of Chair as measured from pedestal -Width-76.1 cm and Depth-76.1 cm. Chair should be with castors that are injection moulded in recycled compounded nylon having 5.0+/-0.1 cm wheel dia and have functions like 360 degree revolving, upright position locking and tilt tension adjustment and back tilting ratio of 1:3.</p>	<p>10*</p>					
<p>Compactors</p>	<p>PROVIDING & FIXING OF OPTMIZERS(915mmW*457mmD*1980mmH)</p> <p>The shelf should be made of 0.8 thk CRCA steel conforming to IS: 513 Gr.D or DD. Its max load bearing capacity is 80 Kg uniformly distributed per shelf. Shelves should be mounted on support brackets & shelf level can be adjusted at approx. 25.4 pitches. There should be 4 adjustable shelves per body giving 5 loading levels. Under carriage should be made of a welded frame made of HR sheet 3.15 mm thk conforming to IS:10748 suitably fabricated to take the loads based on configuration. Sizes of Undercarriage: Single Static / Last – 915 x (no. of bays) (Width) X 457 / 381 (Depth) X 65 (Height) Twin Mobile - 915 x (no. of bays) (Width) X 915 / 762 (Depth) X 65 (Height). External Load carrying capacity per understructure - MANUAL TYPE - 600 Kg. Maximum DRIVE TYPE - 1200 Kg.</p> <p>The undercarriage, after pre-treatment, should be coated with final finish consisting of epoxy polyester powder coat of approved colour & shade with a Dry Film Thickness of minimum 40 microns. Manual Type Configuration Movement of units achieved by pushing or pulling Chrome plated ‘C’ handle fitted onto 1.6 mm thk plate (mounted on each double & single movable units) & rigidly fixed at suitable height on body side. Each movable undercarriage should have 4 nos. of antifriiction ball bearings for rolling onto channels & 4</p>	<p>80*</p>					

	<p>nos. of antifriction ball bearings for guiding between channels & 'J' section. Drive Type Configuration, movement of units is achieved mechanically through a PU Drive wheel and 'Sprocket-Chain-Tensioner' arrangement mounted rigidly onto body side. each movable undercarriage is provided with 2 Rollers on the shaft for driving, 2 antifriction ball bearing for rolling and 4 antifriction ball bearing for guiding between rail. A Centralized locking arrangement is provided through Locking Stiffener mounted onto back of Single Last unit so that it gets locked on channels when all the units are brought together. Each Drive type units should have Locking Knob near the Drive wheel for manual locking of individual units when a person is using those units. Knob shall be rotated to unlock position when units are to be moved. After the unit is moved, before entering into aisle for accessing, this knob shall be rotated to lock position. End stoppers are provided at the end of channels to prevent derailment. The nuts & bolts should be galvanized / blackodized / Zn Plated. Guide Channels should consists of 'J' section 2 mm thk HR sheet & 25 mm Square bright bar – both connected by screws. Prior to the embedding of the guide channels with the help of raul plug & screw, the ground has to be in properly levelled condition. Shutters may be provided for 40 bodies.</p>						
					Total		
					CGST		
					SGST		
					Gr.Total		

(*) The Quantity mentioned above may vary.

Chapter – 6

Contract Form

Articles of agreement made at Hyderabad this day of between Deputy Director (Admn), having his/her office at the Director General of Audit (Central), Hyderabad herein after called the “Owner” (Which expression shall include its successors and assignors wherever the context or meaning shall so required or permit) of the one part and M/shereinafter called the “The Contractor” of the other part

Where as the Owner is desirous of getting done the Work of

.....
AND WHEREAS the Contractor has agreed to execute the work and subject to the conditions and instructions set forth herein and to the conditions set forth in the Schedule of Quantities and General Conditions of contract (all of which are collectively hereinafter referred to as the said conditions) the works described in the said specifications and included in the said Schedule of Quantities at the respective rates therein set forth amounting to Rs..... (Rupeesonly) or such other sum as shall become payable hereinafter referred to as “The said Contract Amount”.

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said conditions, execute and complete the works as described in the Specifications and/or prices Schedule of Quantities.
2. The Owner shall pay the contractor the said Contract Amount or such other sum as shall become payable at times and in the manner hereinafter specified in the said conditions.
3. The said Conditions and Appendix thereto shall be read and construed as forming part of this Agreement and the parties hereto shall abide by the submit themselves to the conditions and perform the Agreement on their part respectively in such conditions contained.
4. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Hyderabad and only the Courts in Hyderabad shall have jurisdiction to determine the same.
5. This contract comprises the following:
 - Copy of Work order
 - Conditions of Contract
 - Appendix to form of tender
 - Schedule of Quantities
 - Technical specification & Drawings

6. Necessary corrections, if any, arising out of corrigenda clarifications issued before opening of tender have been made in these documents. Also the subsequently agreed terms based on the discussions held between the Contractor and the Owner which were finally accepted for the work have been incorporated and all pages in the documents have been initialed both by the Contractor and the Deputy Director (Admn), O/o the Director General of Audit (Central), Hyderabad in token of their acceptance.
7. IN WITNESS WHEREOF the official seal of DGA(C), Hyd. was thereto affixed and signed by Sr. Audit Officer (Administration) on its behalf and an authorized official of the Contractor has signed this Agreement on the dates respectively mentioned against their signatures in the presence of the following witness. Signed and delivered by Deputy Director (Administration) for and on behalf of the Director General of Audit (Central). Hyderabad.

Place

Date

IN THE PRESENCE OF

1. Signature

2. Signature